

February 1, 2021

The Town Council of the Town of Middlebury met in regular session and via Zoom at the Town Hall, Middlebury, IN at 6:00 pm, February 1, 2021. The meeting was called to order by Council President, Miranda Cripe.

Upon the roll call, the following members of the Council were present:

Jeremy Yahwak, Scott Miller, Miranda Cripe, Chuck Teall – Dan Shoup was absent.

Also present were Mary Cripe, Town Manager, Craig Buche, Attorney and Peggy Hutchison, Clerk/Treasurer.

**MINUTES:**

Jeremy Yahwak moved to approve the minutes from the January 18, 2021 meeting. Scott Miller seconded, and the motion carried with a roll call vote – all yes.

**PUBLIC COMMENTS:**

Chuck Teall and Scott Miller thanked the Public Works Dept. for a great job on keeping our streets clear on snowy days.

Mary Cripe stated any concerns or comments regarding the US 20 project from CR 35 to SR 13 should be directed to INDOT via the website set up for this project.

**ACCOUNTS PAYABLE VOUCHERS:**

The following Accounts Payable Vouchers were reviewed and approved on a motion by Chuck Teall and seconded by Jeremy Yahwak. The motion carried by roll call vote – all yes.

Accounts Payable Voucher – Payroll Jan. 28, 2021	\$106,678.61
Accounts Payable Voucher – January month end	\$193,392.69
Accounts Payable Voucher – Feb. 1, 2021	\$113,954.98
Accounts Payable Voucher – Metered Revenue	\$ 77,700.00

**UNFINISHED BUSINESS:**

Miranda Cripe opened the bids for the 2020-02 Asphalt Paving Project. The bid summary is attached. Chuck Teall motioned to take the bids under advisement and Scott Miller seconded. This passed with a roll call vote – all yes. Mary Cripe will be reviewing the bids.

Miranda Cripe then opened the bids for the State Road 13 Sanitary Sewer Extension. The bid summary is attached. Chuck Teall motioned to take the bids under advisement and Scott Miller seconded. This passed with a roll call vote – all yes. These bids will also be reviewed by Mary Cripe.

Next, Miranda Cripe opened the bids for the Southwest Quadrant Roadway, Sewer and Water Main Extensions. Please see attached bid summary. Jeremy Yahwak motioned to take the bids under advisement and Chuck Teall seconded. This passed with a roll call vote – all yes. These bids will be reviewed by JPR.

**NEW BUSINESS:**

Kevin Strauss, a representative from GoGov Apps, gave a presentation via Zoom for a Citizen Notification Software program. The cost would be \$3,000.00 annually with unlimited notifications. Residents would be able to download an app or receive notifications via email. Mr. Strauss will send the Town a current customer list.

Mary Cripe presented a proposed addendum to the agreement with TDI Technologies, Inc., dba Teledata, Inc. This addendum is for an extension of time for a completion date of March 31st. Chuck Teall motioned to approve the Addendum and Scott Miller seconded. This passed with a roll call vote – all yes.

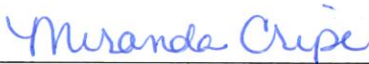
The Council reviewed and discussed Ordinance No. 584-B – “An Ordinance of the Middlebury Town Council Authorizing the Issuance and Use of Credit Cards and Fuel Cards for Official Business of the Town of Middlebury, Indiana”. The Council agreed the Town charge cards should be in the names of Mary Cripe/Town Manager and Peggy Hutchison/Clerk-Treasurer. Scott Miller made a motion to approve Ordinance No. 584-B and Jeremy Yahwak seconded. This passed with a roll call vote – all yes.

Mary Cripe presented a proposed “Right of Entry Onto Private Property in Favor of the Town of Middlebury, Indiana” between the Town and Gary Wright and Bonita Wright, husband and wife for the Dawn Estates Lift Station Replacement Project. Jeremy Yahwak motioned to approve and accept the Right of Entry. Chuck Teall seconded, and this passed with a roll call vote – all yes.


**ANNOUNCEMENTS:**

Elkhart Cty Redev. Comm Mtg – February 4, 2021 at 2 pm – Elk Cty Public Services Bldg.  
Tree Board Meeting – February 4, 2021 – 7 pm – Town Hall  
Elkhart Cty Plan Comm. Mtg. – February 11, 2021 at 9 am – Elk Cty Public Services Bldg.  
Next Council meeting - Monday, February 15, 2021 at 6:00 pm -Town Hall  
Park Board Meeting – February 17, 2021 – 3 pm – Town Hall  
Elkhart Cty Bd of Zoning Appeals – February 18, 2021 – 9 am – Elk Cty Public Services Bldg

Meeting was adjourned.

  
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Miranda Cripe, President, Town Council

ATTEST:

  
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Peggy A. Hutchison, Clerk-Treasurer

This meeting commenced pursuant to public notice under the Indiana open door law and Governor Holcomb’s Executive Orders. This meeting was made available for the public and press to attend in person or engage in remote real-time electronic observation.

Bids Opened February 1, 2021

**2020 Paving Phase**

February 1, 2021 bids

Contractor	Bid Total
Rieth Riley	\$279,456.00
Niblock	\$264,920.00
Walsh & Kelly	\$249,999.00

**SR 13 Sanitary Sewer Extension**

February 1, 2021

Contractor	Bid Total
HRP Construction, Inc	\$235,758.00
Haskins Underground	\$190,800.00
Selge Construction	\$198,960.20
C & E Excavating, Inc.	\$266,112.00
Niblock	\$235,087.00
Walsh & Kelly, Inc.	\$232,710.00

**Southwest Quadrant – Roadway, Sewer and Water Main Extensions**

February 1, 2021

Contractor	Bid Total
HRP Construction Inc	\$4,190,712.60
Selge Construction Co., Inc	\$3,696,527.80
Niblock	\$4,975,635.00